**TERMS OF REFERENCE FOR SEED PROCUREMENT GUINEA BISSAU**

**RFP: PSU/SS/DF/GUINEE BISSAU/2021/010**

# **INTRODUCTION**

The Africa Rice Center (AfricaRice) is an association of African member states and member of the CGIAR System Organization. Its mission is to contribute to poverty alleviation and food security through partnership interventions with relevant stakeholders including small to medium scale enterprises (SMEs) and millers. AfricaRice has been working with partners in the private sector to disseminate improved rice technologies and innovations such as quality seeds of improved varieties for the benefit of smallholders and entrepreneurs. In this regard, AfricaRice would like to select seed enterprises who will be willing to work with it to supply certified and/or foundation seeds to Guinea Bissau.

The total land area under rice cultivation in Guinea Bissau is 29,250ha Guinea Bissau with total need of 1,800 MT of certified seed. For the 2021 cropping season, the country is looking for **315 MT** of certified seeds, (comprising **180 MT** of Sahel 177 and **135 MT** NERICA L19) and 10 MT of foundation seed (comprising 3 MT of NERICA 1 and 7 MT Sahel 177.

# **OBJECT**

The Purpose of this call is to select qualified seed enterprises that are interested in the supply of quality rice certified and foundation seeds and who have the requisite experience and capacity to produce and market certified and foundation rice seeds, preferably with proximity to Guinea Bissau, to deliver the seed to the country. The selected enterprises are expected to supply either of the following lots of seed: (i) **180 MT of quality certified seeds of Sahel 177** and/or (ii) **135 MT of quality certified seeds of NERICA-L-19 by 31st May 2021 and/or (iii) 10MT of quality foundation seed of NERICA 1 and Sahel 177 to Guinea Bissau by 15th June 2021.**

# **CRITERIA FOR SELECTION**

Interested SMEs are required to:

1. Provide a completed vendor response form (Annexe1); dated, signed; stamped with the seal of company;
2. Provide a certificate of registration as a certified seed producer in his/her country
3. Show proof (pictures of facilities and documents) to produce, process, store seeds produced.
4. Show proof of ownership or access to land area not less than 150 ha for large scale production of rice seed
5. Show proof of experience in producing quality certified and foundation seeds of rice
6. Demonstrate the success of producing the required certified seeds through the offseason under irrigation amidst the incidence of water stresses and other environmental hazards
7. Demonstrate experience in cross-border trade and the knowledge of the ECOWAS protocols for marketing rice certified seed.
8. Demonstrate willingness to actively work with AfricaRice in the procurement and supply of these seeds
9. Members of the Consortium of Seed Enterprises and Millers (COSEM-Riz), already pre-qualified through due procurement process, are strongly encouraged to respond to this Call.
10. Best value for money proposition

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| # | **CRITERIA** | **SCORE** | **MAXIMUM** |
| 1 | Proof of Registration with the Quality Control and Certification Agency | Officially registered = 10 Non-registeree = 0 | 10 |
| 2 | Proof of field production capacity for foundation and certified seeds (skilled staff, field and harvesting equipment). | (i) Field Size: 10-20ha = 5; >20ha = 10 (ii) Skilled staff = 5; (iii) Field machinery = 5; (iv) Harvesting Equipment = 5; (v) Outgrower scheme = 5 | 30 |
| 3 | Proof of ownership of/access to post-harvest handing facilities to process and store seeds (foundation/certified). |  (i) Adequate dryer = 2, (i) Thresher = 5, (iii) Cleaners = 5; (iv) Bagging Facility = 3 | 15 |
| 4 | Demonstrate evidence of working with farming communities in the promotion and commercialization of quality seed for the benefit of smallholders farmers | Number of demonstrations: (i) 5-10 = 5; (ii) 10-20 = 10 | 10 |
| 5 | Demonstrate distribution and or sales pathways of the certified seeds to be produced to facilitate the subsequent diffusion and adoption of the improved varieties among smallholders and commercial farmers.  | Number of input Distributors (agro-dealer outlets): (i) Less than 10 = 5; (ii) 10-20 = 10; (iii) More than 10 = 15  | 15 |
| 6 | Demonstrate willingness to actively work with AfricaRice from production to the commercialization  | (i) Non-willing = 0; (ii) Partially willing = 5; (iii) Totally wiling = 10 | 10 |
| 7 | Demonstrate willingness and capability to actively engage in varietal renewal (by replacing varieties over 10 years old) with new and superior varieties/hybrids. | (i) Non-willing = 0; (ii) Partially willing = 5; (iii) Totally wiling = 10 | 10 |
| 8 | Commercial terms | cost of seed + Transport| Payment Conditions|Delivery Schedule | 40 |
| **TOTAL** | **140** |

# **SUBMISSION OF EXPRESSION OF INTEREST**

Eligible enterprises who meet the qualification criteria listed above are requested to send their Expression of interest by email to A.Quotation@cgiar.org no later than **Deadline submissions is Monday 5th April 2021 at 4:00pm** Abidjan local time, by indicating clearly in the subject of the email. The Expression of Interest may be submitted by email to A.Quotation@cgiar.org with the subject line indicating:

**Response RFP: PSU/SS/DF/GUINEE BISSAU/2021/010**

# **REQUEST FOR CLARIFICATION**

Prospective seed enterprises may request clarification of any article of the Pre-qualification no later than five (05) days prior to the submission date. Any request for clarification must be sent in writing via courier or through electronic means to A.Quotation@cgiar.org . AfricaRice will respond in writing, transmitted by electronic means and will transmit copies of the response (including an explanation of the query but without identifying the source of inquiry) to all prospective seed producers who have provided confirmation of their intention to submit an Expression of Interest.

**Kolade OLATIFEDE**

**Director of Finance**

**ANNEXE 1: VENDOR RESPONSE FORM**

**SEED PROCUREMENT GUINEA BISSAU**

TO: A.Quotation@cgiar.org

**RFP /PSU/SS/DF/GUINEE BISSAU/2021/010**

**Closing date:** **Monday 5th April 2021 at 4:00pm**

Abidjan local time

 To be completed by the Vendor

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| COMPANY’S INFORMATION |
| Legal company name  |  |
| Company contact  |  |
| Address  |  |
| City  |  |
| Country  |  |
| Telephone Number |  |
| Email address  |  |
| Number of years of experience  |  |
| Company registration documents (please attach a copy) |  |
| Other (specify) |

Signature ---------------------------------------------------- Date --------------------------------

Name & Tittle -------------------------------------------------------------------------